

# REQUEST FOR INFORMATION

Contractor: \_\_\_\_\_

(ADDRESS)

DPW Project No. \_\_\_\_\_ RFI No. \_\_\_\_\_

PROJECT: \_\_\_\_\_

(NAME)

(LOCATION)

Architect/Engineer: \_\_\_\_\_

***This is not a Change Order nor a direction to proceed with the Work described herein!***

Description:

Request Reply By:

Question:

Contractor Proposed Solution:

Response:

Response By: \_\_\_\_\_ Date: \_\_\_\_\_

Request from: \_\_\_\_\_  
(COMPANY / PRINT NAME)

(SIGNATURE)

Date: \_\_\_\_\_